TORRANCE COUNTY

RESOLUTION # 2016- ~~16~~ 17

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2015-16 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 13th day of April 2016.

TORRANCE COUNTY COMMISSION

James W. Frost, District 1

Julia DuCharme, District 2

LeRoy M. Candelaria, District 3

Attest:

County Clerk

Torrance County

Resolution 2016-____

Line Item Transfer

Schedule A

April 13th 2016

Funding Source:		Transfer From:					Transfer To:					Total Amount
Department	Source	Line Item				Description	Line Item				Description	
Assessor	property valuation	610	40	2	618	co/vehicles	610	40	2	248	safety	$ 2,000.00
commission	general fund	401	5	2	269	membership dues	401	5	2	203	maint.contracts	$ 3,500.00
commission	general fund	401	5	2	617	co/equipment	401	5	2	214	workers comp	$ 50.00
commission	general fund	401	5	2	269	membership dues	401	5	2	212	prop./liab. Insurance	$ 1,401.00
commission	general fund	401	5	2	617	co/equipment	401	5	2	218	equip./maint.	$ 2,500.00
commission	general fund	401	5	2	617	co/equipment	401	5	2	219	office supplies	$ 505.07
commission	general fund	401	5	2	617	co/equipment	401	5	2	221	printing/publishing	$ 500.00
TC Dispatch	911 fund	911	80	2	210	water/sewer/trash	911	80	2	248	safety	$ 1,500.00
DWI	DWI Grant Fund	605	2	2	282	treatment contract	605	2	2	218	office supplies	$ 1,000.00
Finance Dept.	general fund	401	55	2	102	full time salaries	401	55	2	104	overtime	$ 1,200.00
Finance Dept.	general fund	401	55	2	218	epuip. Maint/repair	401	55	2	207	telecommunications	$ 400.00
Finance Dept.	general fund	401	55	2	219	office supplies	401	55	2	266	training	$ 100.00
Finance Dept.	wind pilt	641	9	2	611	buildings & improvements	641	9	2	410	High Lonesome Wind Pilt	$ 33,000.00
Fire Admin.	state fire allotment	411	92	2	248	safety equipment	411	92	2	272	professional services	$ 3,000.00
Fire Admin.	state fire allotment	413	91	2	248	safety equipment	413	91	2	219	office supplies	$ 2,000.00
Dist. 5 VFD	state fire allotment	405	91	2	221	printing/pub./adv.	405	91	2	248	safety equip.	$ 5,000.00
Dist. 5 VFD	state fire allotment	405	91	2	218	epuip. Maint/repair	405	91	2	248	safety equip.	$ 5,000.00
Dist. 5 VFD	state fire allotment	405	91	2	202	vehicle fuel	405	91	2	248	safety equip.	$ 5,000.00
Dist. 5 VFD	state fire allotment	405	91	2	215	build. Maint./repair	405	91	2	248	safety equip.	$ 4,000.00
IT	general fund	401	65	2	63	perea matching	401	65	2	272	professional services	$ 612.19
IT	general fund	401	65	2	64	FICA	401	65	2	272	professional services	$ 577.23
IT	general fund	401	65	2	67	Retiree Health	401	65	2	272	professional services	$ 127.90
IT	general fund	401	65	2	103	part time salaries	401	65	2	272	professional services	$ 6,420.07
Road	road fund	402	60	2	256	road materials	402	61	2	221	printing/publishing	$ 200.00
Road	road fund	402	60	2	256	road materials	402	60	2	205	mileage per-diem	$ 1,600.00
Road	road fund	402	60	2	256	road materials	402	60	2	266	training	$ 1,100.00
Road	road fund	402	60	2	256	road materials	402	60	2	255	cattlegaurds/culverts	$ 1,000.00
Maintenance	general fund	401	15	2	215	build. Maint./repair	401	16	2	215	build. Maint. /repair	$ 550.00

Torrance County

Resolution 2016-____

Line Item Transfer

Schedule A

April 13th 2016

Funding Source:		Transfer From:		Transfer To:		Total Amount
Department	Source	Line Item	Description	Line Item	Description	
Maintenance	general fund	401 15 2 218	equip. maint repair	401 16 2 215	build. Maint. /repair	$ 550.00
Purchasing	general fund	401 27 2 219	office supplies	401 27 2 266	training	$ 100.00
Sheriff	general fund	401 50 2 266	training	401 50 2 272	professional services	$ 1,500.00
Sheriff	jail fund	420 74 2 618	vehicles	420 74 2 205	mileage per-diem	$ 2,000.00
Sheriff	jail fund	420 74 2 618	vehicles	420 74 2 228	safety equip.	$ 4,000.00
Sheriff	jail fund	420 74 2 618	vehicles	420 74 2 201	vehicle maint. Repair	$ 10,000.00
Rural Address	rural addressing	675 7 2 242	signs	675 7 2 218	equip./maint.	$ 700.00
			TOTAL			**$ 102,693.46**

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: COUNTY ASSESSOR

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
610-40-2618	CO/VEHICLES	610-40-2248	SAFETY	$ 2,000.00
				$ -

Reason for Transfer:
ADDITIONAL FUNDS NEEDED TO EQUIP TRANSFER OF COUNTY VEHICLE FROM SHERIFF'S OFFICE TO COUNTY ASSESSOR'S OFFICE

Signature

3-14-16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Commission

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-05-2269	Membership Dues	401-05-2203	Maintenance Cont.	$ 3,500.00
401-05-2617	CO/Equipment	401-05-2214	Work. Comp	$ 50.00
401-05-2269	Membership Dues	401-05-2212	Prop/Liab Ins	$ 1,401.00
401-05-2617	CO/Equipment	401-05-2218	Equipment Maint.	$ 2,500.00
401-05-2617	CO/Equipment	401-05-2219	Office Supplies	$ 505.07
401-05-2617	CO/Equipment	401-05-2221	Printing/Publishing	$ 500.00

Reason for Transfer:

Funds need to be adjusted to account for expenditures.

Signature

3-30-16
Date

ATT: LIZ

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: TC Dispatch

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
911 80 2210	Water/Sewer/Trash	911-80-2248	Safety	1,500.00

Reason for Transfer:

Fund is Depleted - Need to pay Cintas Bill for Safety Refill.

Signature

3/21/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605.02.2282	Treatment contract	605.02.2218	Office supplies	$1,000

Reason for Transfer: Computer repair/replacement

Signature: Kelly Master

Date: 3/10/2016

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Finance Department

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-55-2102	full time salaries	401-55-2104	overtime	$1200.00
401-55-2218	equip. maint. / repair	401-55-2207	telecommunications	$400.00
401-55-2219	office supplies	401-55-2216	training	$100.00

Reason for Transfer: To cover negative line item balances

Amanda Tenorio
Signature

4-5-16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Finance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
641-09-2611	buildings & improvements	641-09-2410	High Lonesome wind/pilot	$33,000.00

Reason for Transfer:
To cover negative balance

Amanda Lorenzo
Signature

4-5-16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: FIRE ADMIN

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
411-92-2248	SAFETY EQUIPMENT	411-92-2272	PROF. SERVICES	$ 3,000.00

Reason for Transfer:
FUNDS NEEDED TO PAY DJ SERVICES FOR FIRE DEPT. APPRECIATION TRAINING & BANQUET. LINE ITEM IN NEGATIVE.

Crystal Bostwick
Signature

3/24/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: FIRE ADMIN

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
413-91-2248	SAFETY EQUIPMENT	413-91-2219	OFFICE SUPPLIES	$ 2,000.00

Reason for Transfer:
NOT ENOUGH FUNDS TO COVER OFFICE SUPPLY PURCHASE. FUNDS NEEDED IN FUTURE FOR OFFICE SUPPLIES.

Crystal Bosturck
Signature

3/14/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DISTRICT 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
405-91-2221	PRINTING/PUB/ADV.	405-91-2248	SAFETY EQUIPMENT	$ 5,000.00
405-91-2218	EQUIP MAINT/REPAIR	405-91-2248	SAFETY EQUIPMENT	$ 5,000.00
405-91-2202	VEHICLE FUEL	405-91-2248	SAFETY EQUIPMENT	$ 5,000.00
405-91-2215	BUILD MAINT/REPAIR	405-91-2248	SAFETY EQUIPMENT	$ 4,000.00

Reason for Transfer:
SAFETY LINE ITEM IN NEGATIVE. FUNDS NEEDED TO PURCHASE EQUIPMENT

Crystal Bostwick
Signature

3/22/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: IT

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$ 7737.39
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-165-2003	PERA Matching	401-165-2272	Pro Svcs	612.19
401-165-2004	FICA	401-165-2272	Pro Svcs	577.23
401-165-2007	Retiree Health	401-165-2272	Pro Svcs	127.90
401-165-2103	Part time Salaries	401-165-2272	Pro Svcs	6420.07

Reason for Transfer:
Need to cover IT expenditures.

Signature

3-16-16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
402601 2256	Road materials	402601 2221	Publishing	$ 200.00

Reason for Transfer:
To cover - employment ad
To cover - advertisment for sealed bid
on 5/8 Chips

Joshua Jon Chavez
Signature

3/17/2016
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
402602256	ROAD Materials	402602205	Mileage per diem	$ 1600.00
402602256	ROAD Materials	402602266	Training	$ 1100.00

Reason for Transfer: for 2016 Summer Legislative Conference + registration for employees

Signature: Arthur M Chavez

Date: 3/17/2016

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
40260 2256	ROAD Materials	40260 2255	cattleguards/culverts	$ 1000.00

Reason for Transfer: to cover purchase request ...

Signature: Joshua M. Chavez

Date: 3/29/2016

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Maintenance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-15-2215	Build/maint. > admin office	401-16-2215	build/maint.	$550
401-15-2218	equip/maint. /	401-16-2215	build/maint.	$550

Reason for Transfer: relamping district attorn. office in Judicial Complex

Signature

3/22/16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Purchasing

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-27-2219	Office Supplies	401-27-2266	Training	$ 100.00

Reason for Transfer:
Have had to pay for more training than normal to account for new purchasing assistant.

Leslie Alwas
Signature

3/16/2016
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2266	Training	401-50-2272	Professional Service	$ 1,500.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason for Transfer:
Transfer to cover Pysch and Physical for new hire.

Stephanie D[illegible]

Signature

3/14/16

Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Prisoner Transport

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
420-74-2618	Vehicles	420-74-2205	Mileage/Per Diem	$ 2,000.00
420-74-2618	Vehicles	420-74-228	Safety Equipment	$ 4,000.00
420-74-2618	Vehicles	420-74-2201	Vehicle Maint/Repair	$ 10,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason for Transfer:
Transfers to cover costs of Out of State Travel to pick up inmates, misc. safety equipment and misc. vehicle maintenance.

Signature

3/15/16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Rural Addressing

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
6275-07-2242	SIGNS	6275-07-2218	Equip/maint.	$700

Reason for Transfer:
To cover negative line item balance

Signature

03 03 2016
Date

Rev. 06/12